MISSION COORDINATOR

Overview

North Coast Church, Perth, seeks to employ a part-time pastoral staff member (2 days a week) to work within the Mission portfolio beginning January 2026. This person will report to the Lead Pastor and will be responsible for equipping and leading teams to deliver evangelism courses and follow up at North Coast.

North Coast Church

North Coast Church is an independent church with Christian, evangelical and reformed convictions. It is located in the suburb of Balcatta, about 14kms from Perth CBD and has approximately 1 million people in a 20 minute radius.

NCC currently has approximately 600 attendees (adults and children) over its two Sunday services.

Vision	We see Jesus standing with crowds of people from Perth & beyond made alive by His Spirit through His gospel and delighting in Him for all eternity to the glory of God the Father.
Values	Biblical; prayerful; devoted; godly; loving; committed; generous; persevering.

For more information about NCC, please see northcoastchurch.org.au. NCC is part of the Fellowship of Independent Evangelical Churches (fiec.org.au).

Key responsibilities of the Mission Coordinator

- Promote the strategic goals of the North Coast Mission purpose
- Equip and coordinate teams to deliver evangelistic and follow-up courses for enquirers
- Coordinate the personal follow up of enquirers
- Contribute to building a culture of mission among North Coast members through communication about evangelistic goals and programs
- Identify needs for new team members and leaders and liaise with the Ministry Coordinator to recruit and train people as required
- Regular meetings with the Lead Pastor to monitor evangelistic activities and outcomes
- Be a committed and regular attendee at one of the North Coast Sunday services

Selection criteria

- Mature Chrisitan faith with convictions that are in line with North Coast Church's vision, beliefs and values
- Christ-like character and a genuine love for people
- Prior experience in evangelism

- Strong coordination abilities and ability to lead teams
- Excellent interpersonal and people-management skills
- Ability to take initiative, be proactive and work autonomously

Desireable

- Tertiary theological qualifications

Application process

To make an application for this position, please submit the following to Stuart Sullivan, Business Manager (jobs@northcoastchurch.org.au) with “Mission Coordinator” in the subject line:

1. A letter outlining reasons for applying for this position;
2. A CV which includes the names of at least 2 relevant referees.

Any questions about the position or application process should be sent to the same email address.

Applicants should be Australian Citizens, Permanent Residents or persons who hold a valid work permit or visa to work in Australia. If an offer of employment is made to someone outside these categories, it will be conditional on the appropriate work visa being secured by the candidate prior to their commencement.

Applications close 17th November 2025